



MONTANA LEGISLATIVE BRANCH

Legislative Fiscal Division

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Legislative Fiscal Analyst
CLAYTON SCHENCK

DATE: October 2, 2007

TO: Legislative Finance Committee

FROM: Taryn Purdy

RE: Operating Plan Changes and Program Transfers

Sections 17-7-138 and 17-7-139, MCA, require that cumulative operating budget changes (in any budget category) and program transfers of \$25,000 and 25 percent or \$1,000,000 must be brought before the LFC prior to implementation, unless of a time sensitive nature. Subsequent to mailout on September 26, the Office of Budget and Program Planning (OBPP) has submitted 1 further operating plan change and 1 time sensitive operating plan change for review. The attached memoranda from OBPP explain the changes.

LFD staff has reviewed the proposed changes and does not raise any issues.

To: Clayton Schenck, Legislative Fiscal Analyst
Legislative Fiscal Division

From: David Ewer, Budget Director
Office of Budget & Program Planning

Date: September 27, 2007

Subject: **LFC Review & Comment on Operating Budget Changes and Program Transfers**

In accordance with 17-7-138 and –139, MCA, the Governor's Office of Budget and Program Planning is submitting one FY 2008 operating plan change that will exceed \$25,000 and 25% of a budget category for review and comment at the October Legislative Finance Committee meeting. This office has also submitted one operating plan change that has been processed as "time-sensitive". These are in addition to the changes reported in my September 21st letters.

- **The Library Commission**, Statewide Library Resources Division, is requesting that \$157,158 be transferred from the Grants spending category to the Operating spending category in order to better align budget with what has been approved by State of Montana Library Commission for the federal LSTA projects.
- **Time-Sensitive; The Department of Public Health and Human Services**, Human and Community Services Division, requested that \$82,000 be transferred from the Grants spending category to the Equipment spending category to facilitate the purchase of a tractor for the commodity warehouse. This was purchased with federal grant funding and has to be purchased before the end date of the grant which is September 30, 2007. This was processed at time-sensitive.

We have reviewed the requests and find them to be in compliance with state and federal laws and policies. The transaction documents are available for you and your staff in our guest directory. In the event additional BCDs are requested that would require review and comment at the October meeting, we will advise you immediately.

Please let us know if you have questions or wish additional information.

CC: Taryn Purdy
Kris Schmitz
Scott Sim